



Student Union Assembly (SUA), Office of the Commissioner of Academic Affairs

1156 High Street, Santa Cruz, CA 95064  
Student Union Assembly 2<sup>nd</sup> floor, c/o Soar

October 8<sup>th</sup>, 2014

Dear Student Union Assembly,

Under My duties as Commissioner of Academic Affairs of the Student Union Assembly and Article III Section A Subsection 5 of the SUA Constitution, I present my September 2014 monthly report and evaluation to the Assembly. I will outline all of my events, logistical planning, activities and constructive criticism with areas of improvement in hopes of providing a detailed account in the month’s report.

**Goals and projected timeline for the month of September between pay periods of September 1<sup>st</sup> – September 31<sup>st</sup>.**

Tasks	Progress Dates/Timeline	Tentative Completion Deadline
Hold weekly office hours	9/1/14-	Ongoing
Meet and coordinate with fellow SUA officers	9/9/14-	Ongoing
Plan and provide advice for UCSA campaigns at UCSC	9/16/14-	Ongoing
Redesigned intern positions	9/15/14-9/19/14	Completed
Meet with 2014 CEP Academic Senate staff	9/27/14-9/28/14	Completed

**Completed projects, campaigns, events, tasks, or activities**

- My office hours went by with no one taking advantage of them this month. I have them in the McHenry library, so a couple of times I was able to talk to the university librarian Elizabeth Cowell. I highly recommend people drop by my hours, there are a lot of administration that pop in out of that area during that time that we can talk with.
- We had several officer meetings this month that I’m glad are happening. We’ve had a much divided officer core for a while and there is more of a cohesion each time we meet.



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- I was in contact with SCOC members, including the IVC several times this month. With so much going on with their budget and other transition materials, they have a lot going on that I was able to provide consolation on.
- I've been in contact with the members of the SCANN coalition from the UCSA congress this past month. We are looking to move a resolution or two through the assembly once it starts.
- I reconsidered the intern positions that were posted last year. I have redesigned them so that they are more focused on programming academic events and outreach for any issues that may arise this year.
- Through a few meetings with some of the new staff on CEP this year, I have found that one of the major issues we will be tackling will be the addition of a possible C- grade. I have some major concerns about how this will affect people's GPA requirements for financial aid. It could help students that would normally receive a D but would hurt those that would receive a C. I have asked for some possible scenarios based on real numbers to be played out.

### **September review and areas of improvements:**

- For future years and outgoing officers, although it is really hard to care about the office once they either graduate or move on from SUA, I highly recommend that they still go through their stuff in the office and decide what they want to keep. Even with plenty of time and warning given, there was still a lot of stuff left in the office that we had to throw out. I was expecting this to not be a problem into the third month but we still find random things to be thrown out in the office to this day.
- Our officer meetings have been gaining traction these last two months. They work really well when everyone shows up and that was not always the case. As the year goes on and our schedules become more impacted, I can't stress enough the point that officers put these meetings as a high priority.
- I took one week off this past month to go home after summer session, which I scheduled back in July. Unfortunately at the same time I was gone, new officer orientation went on even though I scheduled first. I didn't miss out on too much important data, but I think more attention should be given to schedules.
- There was a miscommunication between Orientation staff and us about having an open house. Many students showed up at our door with no one home because orientation said we were having an open house. A clear distinction needs to be made about when officers change with orientation so they know to contact us.



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In summary, I provide this monthly report for September 2014, as stated as my duty as Commissioner of Academic Affairs of the Student Union Assembly. If any member of the student body has questions or would like me to expand on a certain area, feel free to contact me via email [suacooa@ucsc.edu](mailto:suacooa@ucsc.edu), or drop by during my office hours.

Respectfully,

Max Hufft  
Commissioner of Academic Affairs  
Student Union Assembly